

2025-2026 Subrecipient Request for Qualifications

1. Introduction

The Dallas and Collin Counties All-Neighbors Coalition has a shared goal of significantly reducing chronic unsheltered homelessness. Since 2021, the Coalition has reduced unsheltered homelessness by 24%. This success was achieved in part by expanding interventions that provide immediate access to low barrier permanent housing and wrap around services to people. To build on this progress, the All Neighbors Coalition has made it a top priority to increase exit pathways from homelessness by increasing available permanent supportive housing units with integrated behavioral health support as well as sustaining funding for rapid rehousing with case management.

2. General Overview

The All Neighbors Coalition is issuing a Request for Qualifications (RFQ) to fund agencies as subrecipients for current and future projects managed by the lead agency. Agencies will deliver Rapid Rehousing and Permanent Supportive Housing, which provides short and long-term rental assistance, case management, navigation, and connections to community services.

This RFQ will create a pool of agencies that meet a minimum threshold of knowledge, skills, and abilities to deliver case management services. Agencies can meet eligibility for local funding only or both local and federal funding. Local funding includes state, county, and local funds. Due to the accelerated requirements for spending associated with federal funding, agencies displaying experience with managing Continuum of Care or other federal funds will be prioritized for federal resources.

The All Neighbors Coalition anticipates making awards under this RFQ on an as needed basis through 2026 based on funding availability.

3. Key Terms

Below are definitions for key terms used throughout the RFQ.

- [Coordinated Access System\(CAS\)](#): a community response to end homelessness that accounts for the diversity of needs of people experiencing homelessness and urgently responds to these needs with housing solutions. CAS has an easily accessible set of Access Points equipped to effectively assess the needs of individuals, match people to an intervention to end their experience of homelessness and rehouse them as quickly possible.
- [Homeless Management Information System\(HMIS\)](#): a local information technology system used to collect data from service providers serving individuals or households experiencing or at risk of homelessness.

- Assertive Community Treatment (ACT) and Intensive Case Management (ICM): These models are evidence-based treatments for PSH tenants who have behavioral health diagnoses and complex health needs. ACT and ICM provide team-based support, partnering with Housing Stability Case Managers to provide intensive, multidisciplinary services to promote housing stability. Teams are mobile, providing services at the participants' home. Supports are tailored to meet the needs and preferences of each participant. ACT focuses on the highest acuity participants who have severe mental illness, often with co-occurring physical health and substance use disorders. ICM is for lower acuity participants who are assessed as needing intensive support but for a shorter period.

4. Scope of Work and Deliverables

This RFQ seeks service providers to deliver Housing Stability Case Management. The selected service provider(s) will be responsible for delivering case management to neighbors, filling vacancies using the CAS system as they arise, and completing HMIS reporting requirements.

Housing Stability Case Managers will be responsible for supporting program participants to:

- Search for available units that meet participants' needs and preferences in partnership with Housing Forward's centralized Housing Location Team
- Collect critical documentation needed for the housing process (e.g. IDs, Social Security Cards, etc.), in partnership with Systemwide Housing Navigators
- Transition back into permanent housing
- Create a Housing Stability Plan which draws on participants' strengths, personal goals, and needs and provide case management services to achieve participants' long term housing goals and other areas of personal growth
- Work directly with tenants to ensure they understand their rent obligations and that tenant-portion rent payments are made on time.
- Understand tenant rights and responsibilities, avoid lease violations, and connect to community-based services to promote long term stability
- Effectively manage a caseload of 25 households for RRH
- Effectively manage a caseload of 15- 25 households for PSH
- For PSH, coordinate with centralized Behavioral Health Peer Coordinators to support participants to connect with Assertive Community Treatment (ACT), Intensive Case Management (ICM) teams, and other behavioral healthcare supports for eligible clients needing a higher level of wrap around behavioral healthcare.

Applicants should include these components of service delivery in their responses:

- **Client-Centered:** Neighbors should have individualized service plans developed with their input.
- **Stabilization Services:** Support neighbors in adjusting to their housing situation;

connecting them with community resources and services that support their overall well-being.

- **Connection to Mainstream Agencies:** Assist neighbors in accessing all benefits for which they qualify including healthcare and behavioral health services, SNAP, and SSI/SSDI.
- **Coordination with Assertive Community Treatment (ACT), Intensive Case Management (ICM), and other Behavioral Healthcare services (PSH only):** Commitment to working with the centralized Behavioral Healthcare Coordinator assigned to this project to ensure clients needing wrap around support are engaged and referred to an appropriate level of care.

5. Program Models

Rapid Rehousing

Rapid Rehousing is a time limited housing intervention that connects households experiencing homelessness to permanent housing through medium-term financial assistance and tailored supportive services. Rapid rehousing programs help families and individuals living on the streets or in emergency shelters solve the practical and immediate challenges to obtaining permanent housing while reducing the amount of time they experience homelessness, avoiding a return to homelessness, and linking to community resources that enable them to achieve housing stability in the long-term. The All Neighbors Coalition co-created a standardized [Rapid Rehousing Program Model](#), which outlines the essential program elements and expected outcomes to be delivered by agencies awarded these funds.

Permanent Supportive Housing

Permanent Supportive Housing is permanent housing in which housing assistance (e.g., long-term leasing or rental assistance) and supportive services are provided to assist households with at least one member (adult or child) with a disability in achieving housing stability.

This program will offer behavioral health services to eligible applicants in accordance with the Continuum of Care [PSH Program Model](#). ACT, ICM, and other behavioral healthcare services will be available for those households that qualify and should be initiated by the service provider through the process established by Housing Forward and North Texas Behavioral Health Authority.

Incorporating service delivery models into all programs establishes equity and consistency in service provision across the CoC.

6. Award Parameters

Agencies will be required to commit at least one (1) full-time equivalent (FTE) employee to fulfill the role of RRH and/or PSH Case Manager. This Case Manager must be dedicated solely to the work for the assigned project.

The All Neighbors' Coalition is seeking to identify agencies with the qualifications to provide case management services, with start times varying



throughout the year and some positions beginning within 60 days from contracting. These positions do not have to be new hires but must be fully allocated to program activities for the duration of their assignment.

Housing Forward anticipates making awards under this RFQ on an as needed basis through 2026 based on funding availability. To accommodate evolving project needs, Housing Forward may issue multiple contracts, contract extensions, or amendments.

7. Applicant Requirements

Eligible applicants include the following:

- Non-profit organizations that are members of the All Neighbors Coalition.
- Agencies that agree to:
 - Receive all referrals through the All Neighbors Coalition's Coordinated Access System (CAS) and/or the Housing Priority List (HPL).
 - Fully participate in the Homeless Management Information System (HMIS).
 - Deliver services in accordance with the All Neighbors Coalition Rapid Rehousing Program Model and/or Permanent Supportive Housing Program Model.
 - Attend required annual training to include topics such as, but not limited to, HMIS, Security and Privacy, Permanent Supportive Housing, and Rapid Rehousing best practices.
- Agencies must meet the following financial management thresholds:
- Agencies must have the ability to execute and manage a cost reimbursable contract
- Agencies must have completed an independent audit or a review of certified financial statements within the last 18 months.

The IRC will not score any application that fails to meet the financial management thresholds.

Agencies must receive at least 75% of the available points to be considered eligible for funding during this RFQ cycle.

8. Budget Considerations

Budget Categories	
Case Management (RRH)	At a ratio of 1:25. Max Salary of \$60,000
Case Management (PSH)	At a ratio of at least 1:15. Max Salary of \$60,000
Staff Benefits	Max 20% of base salary per employee
Program Manager	Max 20% of FTE for supervision by a program manager
Mileage	0.70 @ at 20 miles/day @ 5 days/week @ 52 weeks/year
Equipment/Tech	Cell phone @ max \$45 per month and one-time costs for laptop set-up \$1200.



Admin	10% of Supportive Service budget
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9. Selection Criteria

Applications containing all required items and submitted by the deadline will be reviewed and scored based on the selection criteria outlined in the RFQ Case Management Scorecard which can be found [HERE](#).

Selection Criteria	Total Points (RRH)	Total Points (PSH)
Agency Experience	100	100
Program Implementation	40	40
Total Points Available	140	140

10. Funding Priorities

Agencies can meet eligibility for local funding only or both local and federal funding. Due to the accelerated nature of spending with federal funding, only agencies displaying experience with Continuum of Care funds will be eligible for federal funding.

11. Submission Instructions

All applicants must attend a mandatory RFP information session on October 3, 2025 at 9:00 AM. Register for the virtual RFP information session [here](#).

Applications are submitted through AmpliFund which is linked [here](#).

Applications must be submitted along with all supporting documentation no later than 11:55 pm on Tuesday October 14, 2025.

Please reach out to wendy.mora@housingforwardntx.org if you have questions.