



FY24 DV RAPID REHOUSING SUBRECIPIENT OPPORTUNITY ORIENTATION

SEPTEMBER 24, 2024

AGENDA

1. Funding Opportunity
 - i. Overview
 - ii. Eligibility
2. DV Rapid Rehousing & Systemwide Navigation
 - i. Essential Elements
 - ii. All Neighbors Coalition Program Model
 - iii. Applicant Requirements
3. Application and Scoring

FY24 DV BONUS FUNDING

- \$4,180,589 for rental assistance, RRH case management, and navigation
- Will compete nationally for funds
- Awards announced in Spring 2025
- Can be awarded in whole, part, or not at all
- Decisions for subrecipients based on IRC rank & rate

FUNDING OPPORTUNITY OVERVIEW

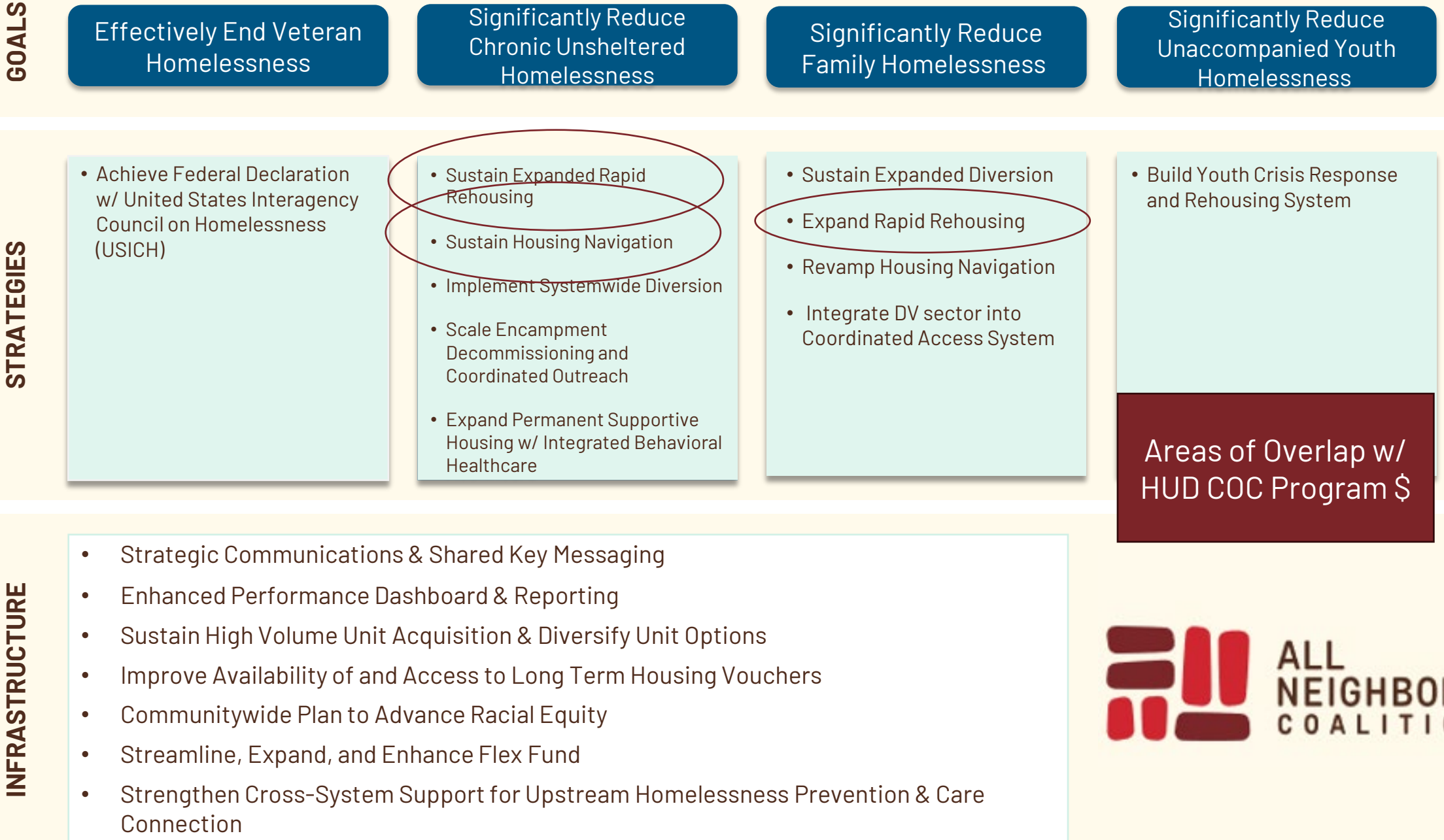
WHAT

- CoC Program Funds – DV Bonus (Renewable)
- Funds to be used for Rapid Rehousing
 - **12-month grant term, with opportunity for renewal**
 - **Awarding up to 6 Full Time Rapid Rehousing Case Managers**
- Funds to be used for Housing Navigation
 - **12-month grant term, with opportunity for renewal**
 - **Awarding up to 2 Systemwide Housing Navigators**

WHY

- Top Priority set by All Neighbors Coalition for reducing family and youth homelessness
- Expand Rapid Rehousing





DV RAPID REHOUSING/HOUSING NAVIGATION

TARGET:

Households experiencing trauma or a lack of safety related to fleeing or attempting to flee domestic violence, dating violence, sexual assault, or stalking, or **other dangerous, traumatic, or life-threatening conditions** related to the violence against the individual or a family member in the individual's or family's current housing situation, including where the health and safety of children are jeopardized and qualify for services through Category 1 & Category 4 of the homeless definition

HOW IT WORKS:

Rapid Rehousing is a time limited housing intervention that connects households experiencing homelessness to permanent housing through medium-term financial assistance and tailored supportive services. Referrals will come from CAS and/or the Housing Prioritization List (HPL).

Housing Forward will act as the rent administrator.



DV RAPID REHOUSING/HOUSING NAVIGATION

FUNDING:

- HUD funding is being applied for to support rental assistance for approximately 75 families and 75 individuals
- 6 FTEs for housing case management and 2 FTE for systemwide housing navigation
- Must apply for a minimum of 2 FTE (Can be a combination of case managers and navigators or case managers only or housing navigators only)



ELIGIBILITY

Category 4 Definition of Homelessness:

Any individual or family who:

- i. Is experiencing trauma or a lack of safety related to, or fleeing or attempting to flee, domestic violence, dating violence, sexual assault, stalking, **or other dangerous, traumatic, or life-threatening conditions** related to the violence against the individual or family member in the individual's or family's current housing situation, including where the health and safety of children are jeopardized.
- ii. Has no other safe residence
- iii. Lacks the resources to obtain other safe permanent housing.

KEY TERMS

Coordinated Access System (CAS): a community response to end homelessness that accounts for the diversity of needs of people experiencing homelessness and urgently responds to these needs with housing solutions. CAS has an easily accessible set of Access Points equipped to effectively assess the needs of individuals, match people to an intervention to end their experience of homelessness and rehouse them as quickly possible.

Housing Priority List (HPL): The equivalent of CAS for survivors of domestic violence that are being served through a Victim Service Provider.

Homeless Management Information System (HMIS): a local information technology system used to collect data from service providers serving individuals or households experiencing or at risk of homelessness.

Victim Service Provider (VSP): a private nonprofit organization whose primary mission is to provide direct services to victims of domestic violence. This term includes permanent housing providers—including rapid re-housing, domestic violence programs (shelters and non-residential), domestic violence transitional housing programs, dual domestic violence and sexual assault programs, and related advocacy and supportive services programs.

ESSENTIAL ELEMENTS

Rapid Rehousing Case Management

- Housing stabilization planning
- Safety planning
- Employment assistance
- Linkage to mainstream resources
- Transportation
- Financial, lease, and household management
- Home visits

Program Administration

- Up to 12 months of case management support
- Caseload – 1:25 client ratio
- Anticipate funding 6 case managers
- Housing Forward technical assistance and training

ESSENTIAL ELEMENTS

Systemwide Housing Navigation

- Critical Documentation Support
- Housing location
- Linkage to mainstream resources
- Housing Rights for Survivors

Program Administration

- Anticipate funding 2 systemwide navigation
- Housing Forward technical assistance and training

ALL-NEIGHBORS COALITION RAPID REHOUSING PROGRAM MODEL

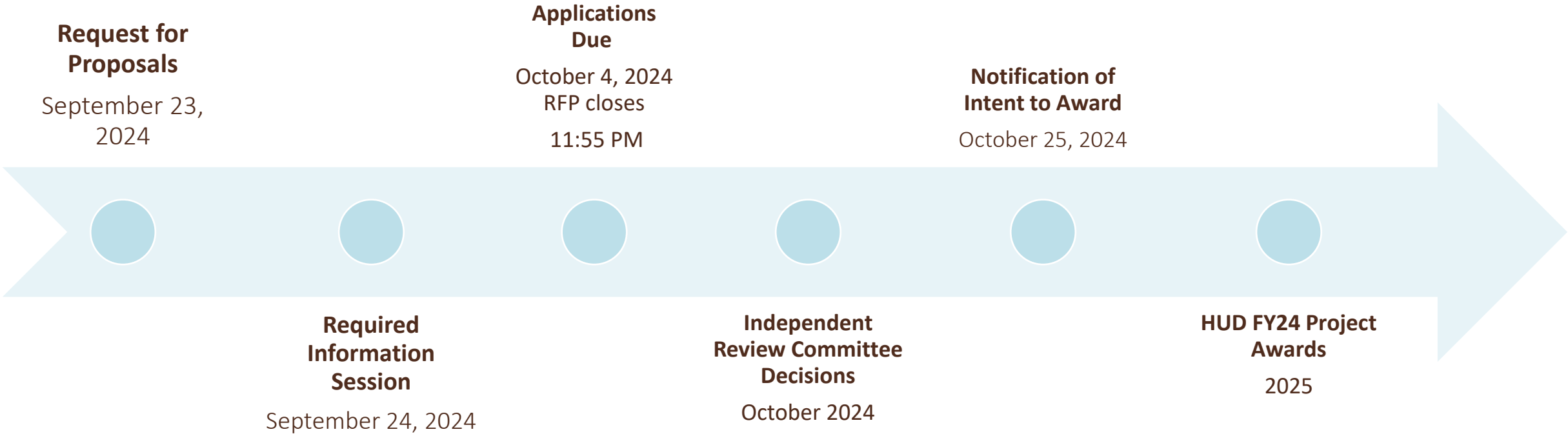
A time limited housing intervention program that connects households to permanent housing through medium-term financial assistance and tailored supportive services.				
Program Description	Essential Program Elements	Time Frame	Population	Desired/expected outcomes
Medium-term rental assistance and supportive services program that rapidly re-houses and stabilizes homeless households into permanent housing.	<p>Case Management</p> <ul style="list-style-type: none">• Critical Documentation Support• Housing stabilization planning• Housing location• Employment assistance• Linkage to mainstream resources• Transportation• Financial, lease, and household management• Landlord mediation• Home visits, minimum once per month <p>Temporary Financial Assistance</p> <ul style="list-style-type: none">• Rental assistance provision based on lease and housing stabilization plan• Landlord incentives for eligible costs, as needed, as available• Flex funds for ineligible costs• Move-in costs• Utility allowance• Furniture and move in kits• Relocations <p>DV Considerations</p> <ul style="list-style-type: none">• Safety Planning• Advocacy & legal aid• Housing Rights for Survivors• Safety and Confidentiality	Up to 24 months of rental subsidy	<p>Literally homeless households ages 18+</p> <p>May be used as a bridge to PSH for chronically homeless households</p> <p>DV Considerations</p> <ul style="list-style-type: none">• Fleeing/attempting to flee DV (category 4) <p>Youth Considerations</p> <ul style="list-style-type: none">• Aged of foster care or child protective services involvement	<p>Households referred to RRH will be enrolled in the program within 10 days of referral.</p> <p>RRH households will secure permanent housing within 30 days or less from enrollment.</p> <p>60% of RRH households will increase cash income.</p> <p>80% of RRH households will exit to permanent housing.</p> <p>85% of RRH households will remain housed and will not return to shelter within 12 months of exit.</p>

ALL-NEIGHBORS COALITION HOUSING NAVIGATION PROGRAM MODEL

A time limited housing intervention program that connects households to permanent housing through medium-term financial assistance and tailored supportive ervices.				
Program Description	Essential Program Elements	Time Frame	Population	Desired/expected outcomes
Housing Navigation is a service provided to individual and/or family households matched to permanent housing resources through the homeless response system. Housing Navigation involves frequent hands-on support in activities related to obtaining permanent housing. These activities include but are not limited to critical document collection support, landlord mediation, and housing, voucher, and unit application completion.	Assessment & Enrollment <ul style="list-style-type: none">Confirmation of eligibility for identified housing intervention (if applicable)Navigation project Enrollment Housing Navigation <ul style="list-style-type: none">Client locationDocument collectionUploading documentsUnit searchLandlord engagementFamily reunificationPHA process support (if applicable)Client transportBehavioral health connection (if appropriate)Income connection (if appropriate)Collaboration and handoff to supportive housing case manager	Housing navigation referral to housing move-in activities are completed. In rare cases, activities extend beyond move-in date (ex. Ensuring the return of HAP contract to PHA)	Individual and family households matched to permanent housing interventions (ex. RRH and PSH), or who need supportive activities that may contribute to permanent housing placement such as critical document collection.	<ul style="list-style-type: none">95% of Households enrolled in Housing Navigation will receive support in collecting critical documents (ID, social security card, birth certificate, verification of disability85% Households enrolled in Housing Navigation and matched to a housing intervention are moved into permanent housing within 90 days of project enrollment(or PHA voucher issuance

APPLICATION AND SCORING

TIMELINE



APPLICANT REQUIREMENTS

To be eligible for this funding applicants must:

- Participate in the Homeless Management Information System (HMIS) or comparable data base for victim service providers
- Deliver services in alignment with the All-Neighbor's Coalition Rapid Rehousing and/or Housing Navigation Program Model
- Have 501(c)(3) status
- Independent audit or review within the last 18 months with no significant findings
- Member of the All-Neighbors Coalition
- Does **NOT** have to be a Victim Service Provider

APPLICATION QUESTIONS

Financial Management

1. Did your agency have an independent audit or a review of certified financial statements within the last 18 months?
2. In the independent audit or financial review, was there a management/internal control letter included in the audit?
3. Does the auditor's report indicate that the agency complies with all GAAP (Generally Accepted Accounting Principles)?
4. Does the auditor's report contain an "unqualified" opinion?
5. Based on the last 2 fiscal years, has the agency operated at a deficit?

Funding for this grant is reimbursement based. Please explain your agency's ability to cover up front costs and expenses.

APPLICATION QUESTIONS

Agency Experience Category 4 Homelessness – 10 POINTS

1. Describe your agency's experience with serving households experiencing Category 4 homelessness. Please provide a description of services relating to safety planning, including trauma-informed practices.
 - i. Applicant clearly demonstrates experience working with households experiencing Category 4 Homelessness.
 - ii. Applicant demonstrates limited experience working with households experiencing Category 4 Homelessness.
 - iii. No details provided.

APPLICATION QUESTIONS

Agency Experience Rapid Rehousing (if applicable) – 15 points

1. Describe your agency's experience case managing households in Rapid Rehousing Programs. Please include a description of case management services and your agency's overall philosophy towards delivering case management services to those individuals and families in Rapid Rehousing Programs.
2. Describe your agency's experience providing housing case management services which includes housing stabilization planning, landlord mediation, financial and household management, etc.

APPLICATION QUESTIONS

Program Design Rapid Rehousing (if applicable) – 30 points

1. Describe how your agency will ensure that Rapid Rehousing Services are delivered in alignment with the [Rapid Rehousing Program Model](#).
2. Describe the policies and practices your agency has or will establish to ensure the Rapid Rehousing Expansion follows Housing First Principles. Include specific details about how the agency will ensure there are:
 - a) No preconditions for entry into the program.
 - b) No mandatory activities after program entry (i.e., required treatment, employment search, etc.)
 - c) Strategies employed to eliminate barriers to permanent housing
3. Provide your agency's approach to training and coaching staff to ensure they are proficient in delivering housing case management services.
4. Describe the plan and timeline for hiring staff.

APPLICATION QUESTIONS

Promoting Equity and Inclusion – 30 POINTS

1. Describe how the applicant will integrate people with lived experience of homelessness into the design and delivery of services.
2. Detail the applicant's strategy to identify and address racial disparities in program outcomes.
3. Describe how your agency accommodates non-English speaking clients?
4. Describe how your board and staff reflect the population the project will serve. Attach Board Composition.
5. Describe how the agency ensures individuals that identify as Lesbian, Gay, Bisexual, Transgender, and Queer (LGBTQ+) receive housing and services free from discrimination?

APPLICATION QUESTIONS

Housing Navigation (if applicable) – 25 points

1. Please share your agencies experience breaking down specific barriers to housing.
2. Please share your agency's experience helping clients with housing navigation. Please share any relevant data to highlight the population you work with and your success with that population.
3. Please share your agency's experience working with landlords to obtain housing for clients experiencing homelessness.
4. What key staff and personnel will be engaged in your work? Include a brief description of their roles/duties.
5. Please describe your implementation timeline if awarded these funds. Include major events, activities, and when they will take place using bullet points and in chronological order. Please include (a) when navigators will be hired and (b) when your agency can start receiving referrals from the CAS system.

SCORING RUBRIC

- Response with full details, including specific examples of past work and how this is related to the project they are applying for.
- No answer given, left blank, or does not answer the question being asked.
- Limited response that is incomplete and/or does not fully answer the application prompt.

Total Points Available (RRH + Navigation)	110
Total Points Available (RRH Only)	85
Total Points Available (Navigation Only)	65

Applications containing all required items and submitted by the deadline will be reviewed and scored based on the selection criteria outlined in the DV Rapid Rehousing Scorecard which can be found [here](#).



BUDGET TEMPLATE

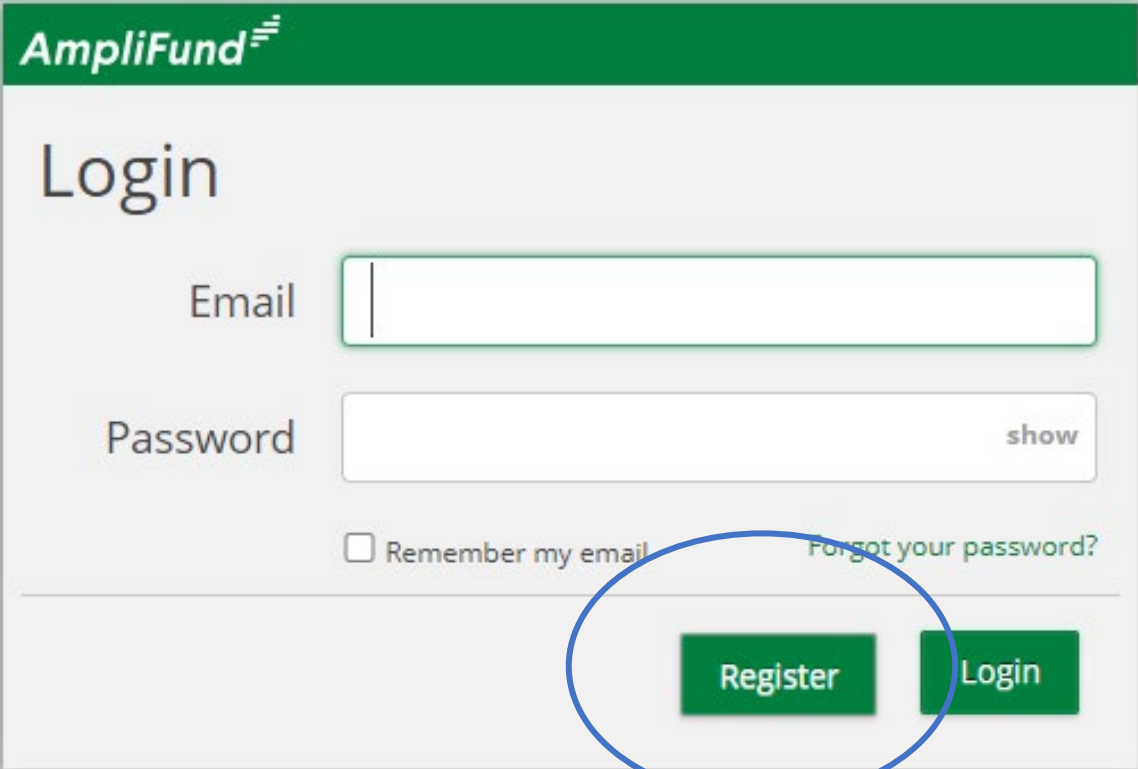


Project Budget

Agency Name:				
PROJECT BUDGET	SAMPLE BUDGET	RRH Case Manager	Housing Navigator	Parameters
Personnel Expenses - Salaries & Wages				
Number of Staff	1			
Staffing	\$ 60,000			Max \$60,000 base salary per staff
Fringe Benefits	\$ 12,000			Max 20% of base salary per employee
Program Manager	\$ 14,400			Max 20% FTE for supervision by a program manager
Total Personnel Expenses	\$ 86,400	\$ -	\$ -	
Non-Personnel Expenses				
Equipment	\$ 1,410			Laptop + hotspot
Mileage	\$ 4,188			0.67 @ 25 miles/day @ 5 days/week @ 50 weeks/year
Total Non-Personnel Costs	\$ 5,598	\$ -	\$ -	
Total Project Expenses				
Total Project Expenses	\$ 91,998	\$ -	\$ -	
Administrative Fee	\$ 9,200			Max of 10% of total project expenses
TOTAL EXPENSES	\$ 101,197	\$ -	\$ -	
(Personnel + Non-Personnel + Direct Assistance + Admin)		DV RAPID REHOUSING		

TOUR OF AMPLIFUND

AMPLIFUND ACCOUNT REGISTRATION



The image shows a web form for AmpliFund. At the top is a green header with the AmpliFund logo. Below it, the word "Login" is displayed. There are two input fields: "Email" and "Password". The "Password" field has a "show" link to its right. Below the "Email" field is a checkbox labeled "Remember my email". To the right of the checkbox is a link that says "Forgot your password?". At the bottom of the form are two green buttons: "Register" and "Login". A blue circle is drawn around the "Register" button.

AmpliFund

Login

Email

Password [show](#)

☐ Remember my email [Forgot your password?](#)

[Register](#) [Login](#)

DV RAPID REHOUSING

AMPLIFUND ACCOUNT REGISTRATION

Create New Account

If you have already registered, please click [here](#) to login.

User Information

Email Address*

Role Administrator

Password*

Confirm Password*

Contact Information

First Name*

Middle Name

Last Name*

Suffix

Only one administrator for your organization should register. The administrator then adds users and sends an invite to join.

ADDING ORGANIZATION USER



APPLICANT PORTAL

Getting Started on the Applicant Portal

Warning

Each user must have a unique email address across all Applicant Portal accounts.

5. Add the user's **Email Address**.

A screenshot of a web form titled "User Information". It contains two fields: "Email Address*" with a text input box, and "Role*" with a dropdown menu showing "Editor" and a question mark icon.

6. Select the user's **Role**.

- **Administrator:** Administrators can create, edit, delete, and withdraw applications; create and edit accounts; and add new users.
- **Editor:** Editors can edit applications and update their account settings.

Contact Information

7. Add the **user's name, mailing address, and phone number**. Required fields are marked with an asterisk (*).
8. Click **Invite**.

ADDING ORGANIZATION USER

How To Invite Users to Your Organization Account

Prerequisite: Must be an Administrator user. The first user to register in an organization is an Administrator by default.

1. Open the **Applicant Portal**.
2. Click the **logo** in the top-left corner of any page.


The logo for AmpliFund, featuring the word "AmpliFund" in a dark blue sans-serif font, followed by a green graphic of three horizontal bars of increasing height.

3. Click **Users**.

A horizontal navigation bar with four items: "Applications", "Account Information", "Users", and "FAQ". The "Users" item is highlighted in green, indicating it is the active selection.

Applications Account Information **Users** FAQ

4. Click **+ Add User**.

A section titled "User Information" with a light gray background. Below the title, there is a green plus sign followed by the text "+ Add User".

User Information

+ Add User

AMPLIFUND ACCOUNT REGISTRATION

DV Rapid Rehousing

[Print](#)[Help](#)[Download](#)[Apply](#)[Opportunity Details](#)[Evaluation & Scoring](#)

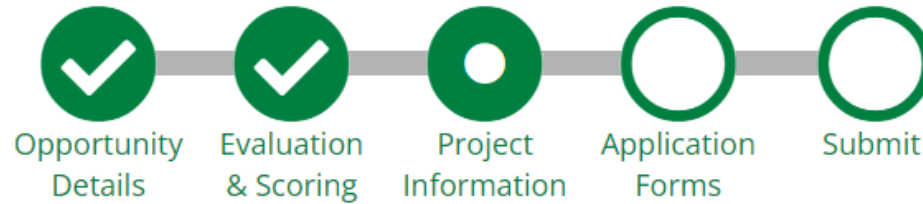
Opportunity Information

Title DV Rapid Rehousing

Description Since 2021, The All Neighbors Coalition has invested in permanent housing solutions to successfully rehouse over 6000 individuals and families in Dallas and Collin counties. Rapid rehousing along with housing navigation and case management have played a huge part in this success. The transformation of the overall homeless response system has brought new federal sustainable funds to this region that will allow the All Neighbors Coalition to sustain the pace of rapid rehousing specifically to our unhoused neighbors experiencing housing instability due to trauma or lack of safety related to, or fleeing or attempting to flee, domestic violence, dating violence, sexual assault, stalking, or other dangerous, traumatic, or life-threatening conditions.

NAVIGATING THE APPLICATION

DV Rapid Rehousing



Project Information ✓

Help

Download

Save

Save & Continue

Application Information

NAVIGATING THE APPLICATION

Primary Contact Information

Name*	<input type="text" value="Sally Smith"/>
Email Address*	<input type="text" value="sally.smith@projectdiversion.org"/>
Address Line 1*	<input type="text" value="1234 Anywhere Lane"/>
Address Line 2	<input type="text"/>
City*	<input type="text" value="Dallas"/>
State/Province*	<input type="text" value="TX"/>
Postal Code*	<input type="text" value="75104"/>
Phone Number	<input type="text"/>

- Save: Saves the current page and stays on this page
- Mark as Complete: When done with page, will check to make sure all required fields are completed. If not, an error will show on the page.
- Save & Continue: Saves the current page and moves to the next page of the application

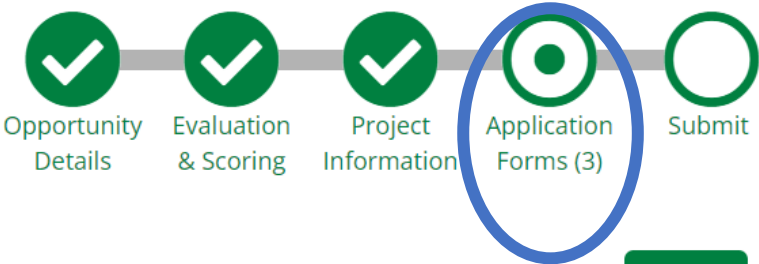
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✓ Mark as Complete

Save & Continue

NAVIGATING THE APPLICATION

DV Rapid Rehousing



Forms

Help

Download

Save & Continue

Name	Status	Print
Financial Management	Complete	
Application Questions	In Progress	
Budget	New	

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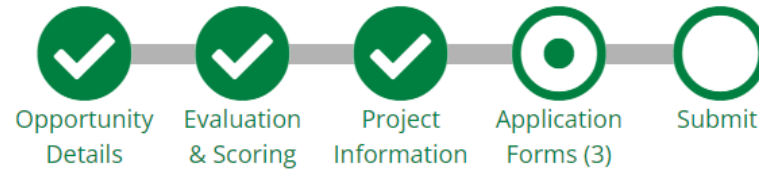
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1 - 3 of 3 items

Save & Continue

APPLICATION FORMS

DV Rapid Rehousing



Forms

[Help](#)[Download](#)[Save & Continue](#)

Name	Status	Print
Financial Management	Complete	
Application Questions	In Progress	
Budget	New	

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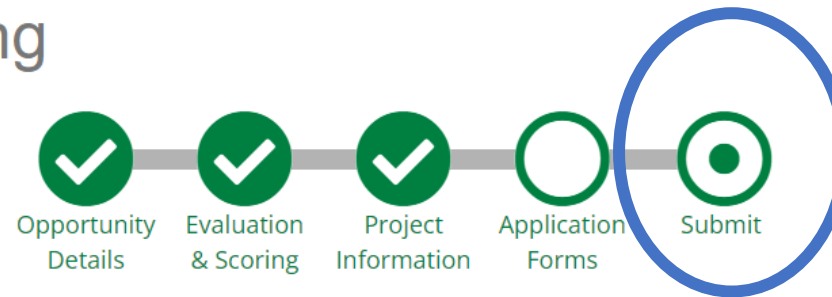
25 ▾

1 - 3 of 3 items

[Save & Continue](#)

NAVIGATING THE APPLICATION

DV Rapid Rehousing



You are about to submit your application, **ABC Test**, to **Housing Forward**.

Take the time to review your application by using the timeline above. You can select any section and jump to that page.

When the application is fully complete, please select the "Submit" button. This will submit your final application to the funder.

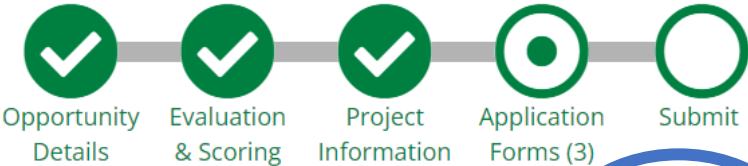
You have forms containing required fields which have not been completed!

 Review

Submit

NEED HELP?

DV Rapid Rehousing



Forms

Help

Download

Save & Continue

Name	Status	Print
Financial Management	Complete	
Application Questions	In Progress	
Budget	In Progress	

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1 - 3 of 3 items

Save & Continue

NEED HELP?

Help

Application Help Information

For questions about the application questions or content, please reach out to the contact below.

The DV Rapid Rehousing RFP with detailed instructions are located on Housing Forward's funding website.

<https://housingforwardntx.org/funding/>

Application Help Email: luis.acuna@housingforwardntx.org

Application Help Name: Luis Acuna-Pilgrim

Application Help Phone
Number: 214.907.1385

Technical Help Information

For questions related to inputting of application information into Amplifund, please reach out to the contact below.

Technical Help Email: sydney.ford@housingforwardntx.org

Technical Help Name: Sydney Ford

Technical Help Phone Number: 469-875-6036

KEY TAKE-AWAYS FOR AMPLIFUND

- One person from your organization must register as the account administrator FIRST, then user accounts can be added
- The application can be downloaded as a pdf prior to filling out the online application.
- Application will time out after 20 minutes and lose any unsaved work.
- You will not be able to submit your application without all pages and forms marked completed.
- Use the "HELP" button for AmpliFund and/or application questions.

KEY CONTACTS

- Sydney Ford: (sydney.ford@housingforwardntx.org) for all AmpliFund questions
- Rae Clay: (rae.clay@housingforwardntx.org) for all other questions