



# **RAPID REHOUSING**

## **Funding Opportunity Information Session**

APRIL 29, 2024

# AGENDA

1. Funding Opportunity
  - i. Overview
  - ii. Eligibility
  
2. DV Rapid Rehousing
  - i. Essential Elements
  - ii. All Neighbors Coalition Program Model
  - iii. Applicant Requirements
  
3. Application and Scoring



# FUNDING OPPORTUNITY OVERVIEW

## WHAT

- CoC Program Funds – DV Bonus (Renewable)
- Funds to be used for Rapid Rehousing
  - **12-month grant term, with opportunity for renewal**
  - **Awarding up to 4 Full Time Rapid Rehousing Case Managers and 1 Systemwide Housing Navigator**

## WHY

- Top Priority set by All Neighbors Coalition for reducing family and youth homelessness
- Expand Rapid Rehousing



# COMMUNITYWIDE GOALS

ACHIEVING MEASURABLE RESULTS IN FIVE YEARS

## GOALS

Effectively End Veteran Homelessness

Significantly Reduce Chronic Unsheltered Homelessness

Significantly Reduce Family & Youth Homelessness

## PRIORITIES

- Ending Veteran Homelessness Initiative
- VA National Permanent Housing Challenge

- Sustain Dallas REAL Time
- Coordinated Outreach and System Wide Navigation
- PSH Expansion
- Implement System-Wide Diversion

- Expand Front Door Diversion
- Expand Rapid Rehousing
- Strengthen Youth Crisis Response and Rehousing System (YHDP)



# DV RAPID REHOUSING

## TARGET:

Households affected by domestic violence, sexual assault, dating violence, or stalking and qualify for services through Category 4 of the homeless definition

## HOW IT WORKS:

Rapid Rehousing is a time limited housing intervention that connects households experiencing homelessness to permanent housing through medium-term financial assistance and tailored supportive services. Referrals will come from CAS and Housing Prioritization List (HPL).

Housing Forward will act as the rent administrator.

## FUNDING:

HUD funding is expected to support rental assistance for approximately 75 families and 25\* individuals as well as 4 FTEs for housing case management, and 1 FTE for navigation.

\*will not start until grant agreement is executed



# ELIGIBILITY

## Category 4 Definition of Homelessness:

Any individual or family who:

- i. Is experiencing trauma or a lack of safety related to, or fleeing or attempting to flee, domestic violence, dating violence, sexual assault, stalking, **or other dangerous, traumatic, or life-threatening conditions** related to the violence against the individual or family member in the individual's or family's current housing situation, including where the health and safety of children are jeopardized.
- ii. Has no other safe residence
- iii. Lacks the resources to obtain other safe permanent housing.



# KEY TERMS

**Coordinated Access System (CAS)**: a community response to end homelessness that accounts for the diversity of needs of people experiencing homelessness and urgently responds to these needs with housing solutions. CAS has an easily accessible set of Access Points equipped to effectively assess the needs of individuals, match people to an intervention to end their experience of homelessness and rehouse them as quickly possible.

**Homeless Management Information System (HMIS)**: a local information technology system used to collect data from service providers serving individuals or households experiencing or at risk of homelessness.



# ESSENTIAL ELEMENTS

## Rapid Rehousing Case Management

- Housing stabilization planning
- Safety planning
- Employment assistance
- Linkage to mainstream resources
- Transportation
- Financial, lease, and household management
- Home visits

### **Program Administration**

- Up to 12 months of case management support
- Caseload – 1:25 client ratio
- Anticipate funding 4 case managers
- Housing Forward technical assistance and training





# ESSENTIAL ELEMENTS

## Housing Navigation

- Critical Documentation Support
- Housing location
- Linkage to mainstream resources
- Housing Rights for Survivors

### **Program Administration**

- Anticipate funding 1 systemwide navigation
- Housing Forward technical assistance and training



# ALL-NEIGHBORS COALITION PROGRAM MODEL

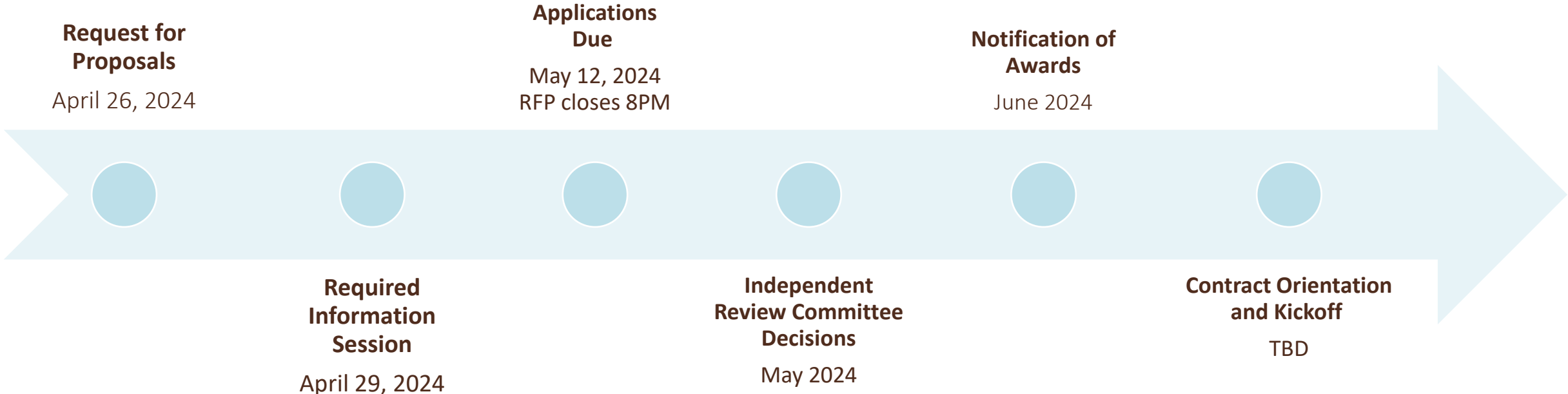
A time limited housing intervention program that connects households to permanent housing through medium-term financial assistance and tailored supportive services.

Program Description	Essential Program Elements	Time Frame	Population	Desired/expected outcomes
<p>Medium-term rental assistance and supportive services program that rapidly re-houses and stabilizes homeless households into permanent housing.</p>	<p><b>Case Management</b></p> <ul style="list-style-type: none"> <li>• Critical Documentation Support</li> <li>• Housing stabilization planning</li> <li>• Housing location</li> <li>• Employment assistance</li> <li>• Linkage to mainstream resources</li> <li>• Transportation</li> <li>• Financial, lease, and household management</li> <li>• Landlord mediation</li> <li>• Home visits, minimum once per month</li> </ul> <p><b>Temporary Financial Assistance</b></p> <ul style="list-style-type: none"> <li>• Rental assistance provision based on lease and housing stabilization plan</li> <li>• Landlord incentives for eligible costs, as needed, as available</li> <li>• Flex funds for ineligible costs</li> <li>• Move-in costs</li> <li>• Utility allowance</li> <li>• Furniture and move in kits</li> <li>• Relocations</li> </ul> <p><b>DV Considerations</b></p> <ul style="list-style-type: none"> <li>• Safety Planning</li> <li>• Advocacy &amp; legal aid</li> <li>• Housing Rights for Survivors</li> <li>• Safety and Confidentiality</li> </ul>	<p>Up to 24 months of rental subsidy</p>	<p>Literally homeless households ages 18+</p> <p>May be used as a bridge to PSH for chronically homeless households</p> <p><b>DV Considerations</b></p> <ul style="list-style-type: none"> <li>• Fleeing/attempting to flee DV (category 4)</li> </ul> <p><b>Youth Considerations</b></p> <ul style="list-style-type: none"> <li>• Aged of foster care or child protective services involvement</li> </ul>	<p>Households referred to RRH will be enrolled in the program within 10 days of referral.</p> <p>RRH households will secure permanent housing within 30 days or less from enrollment.</p> <p>60% of RRH households will increase cash income.</p> <p>80% of RRH households will exit to permanent housing.</p> <p>85% of RRH households will remain housed and will not return to shelter within 12 months of exit.</p>

# APPLICATION AND SCORING



# TIMELINE



# APPLICANT REQUIREMENTS

To be eligible for this funding applicants must:

- Participate in the Homeless Management Information System (HMIS) or comparable data base for victim service providers
- Deliver services in alignment with the All-Neighbor's Coalition Rapid Rehousing Program Model
- Have 501(c)(3) status
- Independent audit or review within the last 18 months with no significant findings
- Member of the All-Neighbors Coalition
- Does **NOT** have to be a Victim Service Provider



# APPLICATION QUESTIONS

## *Financial Management*

1. Did your agency have an independent audit or a review of certified financial statements within the last 18 months?
2. In the independent audit or financial review, was there a management/internal control letter included in the audit?
3. Does the auditor's report indicate that the agency complies with all GAAP (Generally Accepted Accounting Principles)?
4. Does the auditor's report contain an "unqualified" opinion?
5. Based on the last 2 fiscal years, has the agency operated at a deficit?

Funding for this grant is reimbursement based. Please explain your agency's ability to cover up front costs and expenses.



# APPLICATION QUESTIONS

## *Agency Experience Category 4 Homelessness – 10 POINTS*

1. Describe your agency's experience with serving households experiencing Category 4 homelessness. Please provide a description of services relating to safety planning, including trauma-informed practices.
  - i. Applicant clearly demonstrates experience working with households experiencing Category 4 Homelessness.
  - ii. Applicant demonstrates limited experience working with households experiencing Category 4 Homelessness.
  - iii. No details provided.



# APPLICATION QUESTIONS

## *Agency Experience Rapid Rehousing (if applicable) – 15 points*

1. Describe your agency's experience case managing households in Rapid Rehousing Programs. Please include a description of case management services and your agency's overall philosophy towards delivering case management services to those individuals and families in Rapid Rehousing Programs.
2. Describe your agency's experience providing housing case management services which includes housing stabilization planning, landlord mediation, financial and household management, etc.





# APPLICATION QUESTIONS

## *Program Design Rapid Rehousing (if applicable) – 30 points*

1. Describe how your agency will ensure that Rapid Rehousing Services are delivered in alignment with the [Rapid Rehousing Program Model](#).
2. Describe the policies and practices your agency has or will establish to ensure the Rapid Rehousing Expansion follows Housing First Principles. Include specific details about how the agency will ensure there are:
  - a) No preconditions for entry into the program.
  - b) No mandatory activities after program entry (i.e., required treatment, employment search, etc.)
  - c) Strategies employed to eliminate barriers to permanent housing
3. Provide your agency's approach to training and coaching staff to ensure they are proficient in delivering housing case management services.
4. Describe the plan and timeline for hiring staff.



# APPLICATION QUESTIONS

## *Promoting Equity and Inclusion – 30 POINTS*

1. Describe how the applicant will integrate people with lived experience of homelessness into the design and delivery of services.
2. Detail the applicant's strategy to identify and address racial disparities in program outcomes.
3. Describe how your agency accommodates non-English speaking clients?
4. Describe how your board and staff reflect the population the project will serve. Attach Board Composition.
5. Describe how the agency ensures individuals that identify as Lesbian, Gay, Bisexual, Transgender, and Queer (LGBTQ+) receive housing and services free from discrimination?

# APPLICATION QUESTIONS

## *Housing Navigation (if applicable) – 25 points*

1. Please share your agency's description of housing navigation.
2. Please share your agency's experience helping clients with housing navigation. Please share any relevant data to highlight the population you work with and your success with that population.
3. Please share your agency's experience working with landlords to obtain housing for clients experiencing homelessness.
4. What key staff and personnel will be engaged in your work? Include a brief description of their roles/duties.
5. Please describe your implementation timeline if awarded these funds. Include major events, activities, and when they will take place using bullet points and in chronological order. Please include (a) when navigators will be hired and (b) when your agency can start receiving referrals from the CAS system.



# SCORING RUBRIC


- Response with full details, including specific examples of past work and how this is related to the project they are applying for.
- No answer given, left blank, or does not answer the question being asked.
- Limited response that is incomplete and/or does not fully answer the application prompt.

Total Points Available (RRH + Navigation)	110
Total Points Available (RRH Only)	85
Total Points Available (Navigation Only)	65

Applications containing all required items and submitted by the deadline will be reviewed and scored based on the selection criteria outlined in the DV Rapid Rehousing Scorecard which can be found [here](#).



# BUDGET TEMPLATE

Agency Name:				
				
<b>PROJECT BUDGET</b>	<b>SAMPLE BUDGET</b>	<b>RRH Case Manager</b>	<b>Housing Navigator</b>	<b>Parameters</b>
<b>Personnel Expenses - Salaries &amp; Wages</b>				
<b>Number of Staff</b>	1			
<b>Staffing</b>	\$ 60,000			Max \$60,000 base salary per staff
<b>Fringe Benefits</b>	\$ 12,000			Max 20% of base salary per employee
<b>Program Manager</b>	\$ 7,200			Max 10% FTE for supervision by a program manager
<b>Total Personnel Expenses</b>	<b>\$ 79,200</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>Non-Personnel Expenses</b>				
<b>Equipment</b>	\$ 1,410			Laptop + hotspot
<b>Mileage</b>	\$ 4,188			0.67 @ 25 miles/day @ 5 days/week @ 50 weeks/year
<b>Total Non-Personnel Costs</b>	<b>\$ 5,598</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>Total Project Expenses</b>	<b>\$ 84,798</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>Administrative Fee</b>	\$ 4,240			Max of 5% of total project expenses
<b>TOTAL EXPENSES (Personnel + Non-Personnel + Direct Assistance + Admin)</b>	<b>\$ 89,038</b>	<b>\$ -</b>	<b>\$ -</b>	

# TOUR OF AMPLIFUND



# AMPLIFUND ACCOUNT REGISTRATION

AmpliFund

## Login

Email

Password  [show](#)

Remember my email [Forgot your password?](#)

# AMPLIFUND ACCOUNT REGISTRATION

## Create New Account

If you have already registered, please click [here](#) to login.

### User Information

Email Address\*

Role Administrator

Password\*

Confirm Password\*

Only one administrator for your organization should register. The administrator then adds users and sends an invite to join.

### Contact Information

First Name\*

Middle Name

Last Name\*

Suffix



# ADDING ORGANIZATION USER



APPLICANT PORTAL

*Getting Started on the Applicant Portal*

**Warning**  
Each user must have a  
que email address across all  
Applicant Portal accounts.

5. Add the user's **Email Address**.

The screenshot shows a form titled "User Information". It contains two fields: "Email Address\*" which is an empty text input box, and "Role\*" which is a dropdown menu currently set to "Editor". There is a question mark icon to the right of the dropdown menu.

6. Select the user's **Role**.

- **Administrator:** Administrators can create, edit, delete, and withdraw applications; create and edit accounts; and add new users.
- **Editor:** Editors can edit applications and update their account settings.

## Contact Information

7. Add the **user's name, mailing address, and phone number**. Required fields are marked with an asterisk (\*).
8. Click **Invite**.

# ADDING ORGANIZATION USER

## How To Invite Users to Your Organization Account

Prerequisite: Must be an Administrator user. The first user to register in an organization is an Administrator by default.

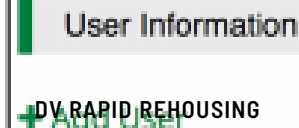
1. Open the **Applicant Portal**.
2. Click the **logo** in the top-left corner of any page.

The logo for AmpliFund, featuring the word "AmpliFund" in a bold, sans-serif font with a green graphic element consisting of three horizontal bars of increasing height to the right of the text.

3. Click **Users**.

A horizontal navigation menu with four items: "Applications", "Account Information", "Users", and "FAQ". The "Users" item is highlighted in green.

4. Click **+ Add User**.

A button labeled "User Information" with a green vertical bar on the left. Below it, a button labeled "+ Add User" is visible, with "DV RAPID REHOUSING" text above it.

# AMPLIFUND ACCOUNT REGISTRATION

## DV Rapid Rehousing

[Print](#)[Help](#)[Download](#)[Apply](#)[Opportunity Details](#)[Evaluation & Scoring](#)

### Opportunity Information

Title DV Rapid Rehousing

Description Since 2021, The All Neighbors Coalition has invested in permanent housing solutions to successfully rehouse over 6000 individuals and families in Dallas and Collin counties. Rapid rehousing along with housing navigation and case management have played a huge part in this success. The transformation of the overall homeless response system has brought new federal sustainable funds to this region that will allow the All Neighbors Coalition to sustain the pace of rapid rehousing specifically to our unhoused neighbors experiencing housing instability due to trauma or lack of safety related to, or fleeing or attempting to flee, domestic violence, dating violence, sexual assault, stalking, or other dangerous, traumatic, or life-threatening conditions.

# NAVIGATING THE APPLICATION

## DV Rapid Rehousing



Project Information ✓

Help

Download

Save

Save & Continue

Application Information

# NAVIGATING THE APPLICATION

## Primary Contact Information

Name*	<input type="text" value="Sally Smith"/>
Email Address*	<input type="text" value="sally.smith@projectdiversion.org"/>
Address Line 1*	<input type="text" value="1234 Anywhere Lane"/>
Address Line 2	<input type="text"/>
City*	<input type="text" value="Dallas"/>
State/Province*	<input type="text" value="TX"/>
Postal Code*	<input type="text" value="75104"/>
Phone Number	<input type="text"/>

- Save: Saves the current page and stays on this page
- Mark as Complete: When done with page, will check to make sure all required fields are completed. If not, an error will show on the page.
- Save & Continue: Saves the current page and moves to the next page of the application

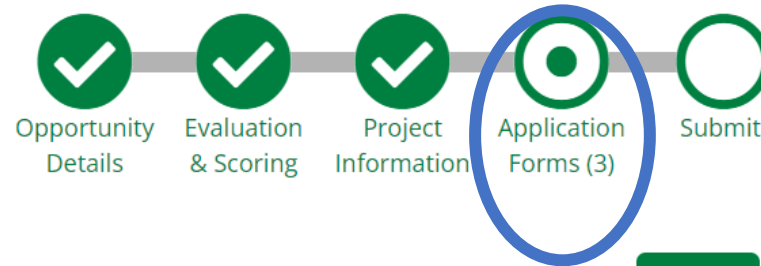
Save

✓ Mark as Complete

Save & Continue

# NAVIGATING THE APPLICATION

## DV Rapid Rehousing



### Forms

[Help](#) [Download](#) [Save & Continue](#)

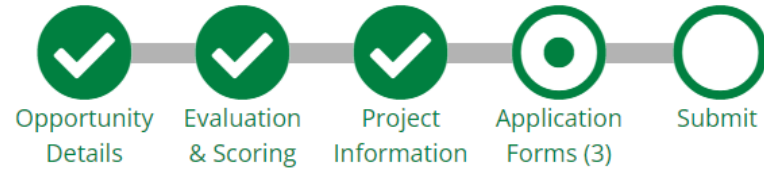
Name	Status	Print
Financial Management	Complete	
Application Questions	In Progress	
Budget	New	

Navigation: [Previous] [1] [Next] [25] [Dropdown arrow] 1 - 3 of 3 items

[Save & Continue](#)

# APPLICATION FORMS

## DV Rapid Rehousing



### Forms

[Help](#) [Download](#) [Save & Continue](#)

Name	Status	Print
Financial Management	Complete	
Application Questions	In Progress	
Budget	New	

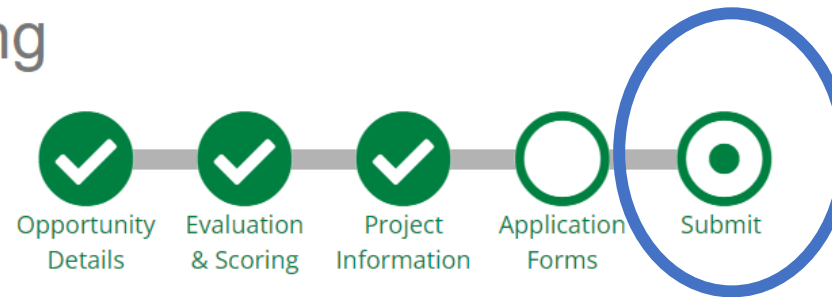
Navigation: [Back] [Previous] **1** [Next] [Forward] [25] [Dropdown]

1 - 3 of 3 items

[Save & Continue](#)

# NAVIGATING THE APPLICATION

## DV Rapid Rehousing



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You are about to submit your application, **ABC Test**, to **Housing Forward**.

Take the time to review your application by using the timeline above. You can select any section and jump to that page.

When the application is fully complete, please select the "Submit" button. This will submit your final application to the funder.

You have forms containing required fields which have not been completed!

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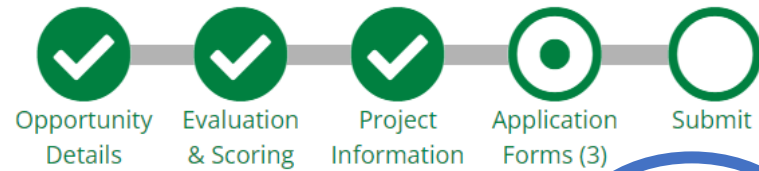
 Review

Submit



# NEED HELP?

## DV Rapid Rehousing



### Forms

[Help](#) [Download](#) [Save & Continue](#)

Name	Status	Print
Financial Management	Complete	
Application Questions	In Progress	
Budget	In Progress	

Navigation: [Back] [Previous] **1** [Next] [Forward] | 25 [Dropdown] | 1 - 3 of 3 items

[Save & Continue](#)

# NEED HELP?

## Help

### Application Help Information

For questions about the application questions or content, please reach out to the contact below.

The DV Rapid Rehousing RFP with detailed instructions are located on Housing Forward's funding website.

<https://housingforwardntx.org/funding/>

Application Help Email: [luis.acuna@housingforwardntx.org](mailto:luis.acuna@housingforwardntx.org)

Application Help Name: Luis Acuna-Pilgrim

Application Help Phone  
Number: 214.907.1385

### Technical Help Information

For questions related to inputting of application information into Amplifund, please reach out to the contact below.

Technical Help Email: [sydney.ford@housingforwardntx.org](mailto:sydney.ford@housingforwardntx.org)

Technical Help Name: Sydney Ford

Technical Help Phone Number: 469-875-6036

# KEY TAKE-AWAYS FOR AMPLIFUND

- One person from your organization must register as the account administrator FIRST, then user accounts can be added
- The application can be downloaded as a pdf prior to filling out the online application.
- Application will time out after 20 minutes and lose any unsaved work.
- You will not be able to submit your application without all pages and forms marked completed.
- Use the "HELP" button for AmpliFund and/or application questions.

# KEY CONTACTS

- Sydney Ford: ([sydney.ford@housingforwardntx.org](mailto:sydney.ford@housingforwardntx.org)) for all AmpliFund questions
- Luis Acuna-Pilgrim: ([luis.acuna@housingforwardntx.org](mailto:luis.acuna@housingforwardntx.org)) for all other questions

