

OUTREACH EXPANSION: REQUEST FOR PROPOSAL SCORECARD

Scoring Procedure

Applications containing all required items and submitted by the deadline will be reviewed and scored based on the selection criteria outlined below.

Agency Experience		
<p>Q1. Provide information about established agency policies and practices that illustrate your commitment to utilizing a Housing First approach. This includes specific details about how the agency currently ensures there are:</p> <ol style="list-style-type: none"> a. No preconditions for entry into the program b. No mandatory activities after program entry (i.e., required treatment, employment search, etc.) c. Strategies employed to eliminate barriers to permanent housing 		
Point Distribution	Max Possible Score	Project Score
Applicant policies and practices illustrate full commitment to utilizing a Housing first approach.	5	
Applicant policies and practices illustrate limited commitment to utilizing a Housing first approach.	3	
No details provided.	0	
<p>Q2. Describe your agency's experience engaging households experiencing unsheltered homelessness. Please include a description of engagement strategies and your agency's overall philosophy towards delivering street outreach services to those experiencing unsheltered homelessness.</p>		
Point Distribution	Max Possible Score	Project Score
Applicant clearly demonstrates experience working with households experiencing unsheltered homelessness	5	
Applicant demonstrates limited experience working with households experiencing unsheltered homelessness to quickly regain housing	3	
No clear experience demonstrated	0	
<p>Q3. Describe your agency's experience providing housing focused street outreach which includes neighbor engagement, CAS assessment, services coordination and connection, and pre-navigation services including document collection.</p>		
Point Distribution	Max Possible Score	Project Score
Applicant clearly demonstrates experience providing housing focused street outreach	10	

Applicant demonstrates limited experience providing housing focused street outreach	5	
No clear experience demonstrated	0	

Financial Management Capacity

Q5. Did your agency have an independent audit or a review of certified financial statements within the last 18 months?

Point Distribution	Max Possible Score	Project Score
Applicant did have an audit or a review of certified financial statements within the last 18 months	5	
Applicant did not have an audit or a review of certified financial statements within the last 18 months	0	

Q6. In the independent audit or financial review, was there a management/internal control letter included in the audit?

Point Distribution	Max Possible Score	Project Score
Applicant had a management/internal control letter included.	0	
Applicant did not have a management/internal control letter included.	5	

Q7. Does the auditor's report indicate that the agency complies with all GAAP (Generally Accepted Accounting Principles)?

Point Distribution	Max Possible Score	Project Score
Agency complies with all GAAP (Generally Accepted Accounting Principles).	5	
Agency does not comply with all GAAP (Generally Accepted Accounting Principles).	0	

Q8. Does the auditor's report contain an "unqualified" opinion?

Point Distribution	Max Possible Score	Project Score
Report does not contain an "unqualified" opinion.	5	
Report does contain an "unqualified" opinion.	0	

Program Design

Q9. Describe how your agency will ensure that both Encampment and General Outreach are delivered in alignment with the [Coordinated Outreach Program Models](#).

Point Distribution	Max Possible Score	Project Score

Applicant clearly describes how services will be delivered in alignment with the Coordinated Outreach Program Models.	10	
Applicant partially describes how services will be delivered in alignment with the Coordinated Outreach Program Models.	5	
No clear description.	0	
Q10. Describe the policies and practices your agency will establish to ensure the Coordinated Outreach Expansion follows Housing First Principles. Include specific details about how the agency will ensure there are:		
<ul style="list-style-type: none"> a. No preconditions for entry into the program. b. No mandatory activities after program entry (i.e., required treatment, employment search, etc.) c. Strategies employed to eliminate barriers to permanent housing 		
Point Distribution	Max Possible Score	Project Score
Applicant clearly describes how policies and practices will ensure that their agency will align with Housing First Principles.	5	
Applicant partially describes how policies and practices will ensure that their agency will align with Housing First Principles.	3	
No clear description.	0	
Q11. Provide your agency's approach to training and coaching staff to ensure they are proficient in delivering housing focused outreach.		
Point Distribution	Max Possible Score	Project Score
Applicant clearly describes the approach to training and coaching on housing focused street outreach	5	
Applicant partially describes the approach to training and coaching on housing focused street outreach.	3	
No clear description.	0	
Q12. Describe the plan and timeline for hiring staff.		
Point Distribution	Max Possible Score	Project Score
Applicant clearly demonstrates comprehensive plan for prompt implementation of the project.	10	
Applicant demonstrates limited plan for prompt implementation of the project.	5	
No clear plan	0	

Promoting Equity and Inclusion

Q14. Describe how the applicant will integrate people with lived experience of homelessness into the design and delivery of services.

Point Distribution	Max Possible Score	Project Score
Applicant fully describes how they will integrate people with lived experience into the design and delivery of services.	10	
Applicant partially describes how they will integrate people with lived experience into the design and delivery of services.	5	
No clear description	0	

Q15. Detail the applicant's strategy to identify and address racial disparities in program outcomes.

Point Distribution	Max Possible Score	Project Score
Applicant fully details their strategy to identify and address racial disparities in program outcomes.	5	
Applicant partially details their strategy to identify and address racial disparities in program outcomes.	3	
No clear details.	0	

Q16. Describe how your agency accommodates non-English speaking clients

Point Distribution	Max Possible Score	Project Score
Applicant fully describes how their agency accommodates non-English speaking clients	5	
Applicant partially describes how their agency accommodates non-English speaking clients	3	
No clear details.	0	

Q17. Describe how your board and staff reflect the population the project will serve. Attach Board Composition.

Point Distribution	Max Possible Score	Project Score
Applicant clearly	5	
Applicant partially details existing partnerships that will be used to integrate program participants into housing.	3	
No clear details.	0	

Q18. Describe how the agency ensures individuals that identify as Lesbian, Gay, Bisexual, Transgender, and Queer (LGBTQ+) receive services free from discrimination?

Point Distribution	Max Possible Score	Project Score
Applicant clearly describes how the agency ensures (LGBTQ+) individuals receive housing and services free from discrimination.	5	
Applicant partially describes how the agency ensures (LGBTQ+) individuals receive housing and services free from discrimination.	3	
No clear description	0	
Total Points Available	100	