



TX-600 Dallas City & County/Irving CoC FY 2022 CoC Program UNSHELTERED NOFO: NEW PROJECT APPLICATION

Instructions:

The timeline for the CoC Unsheltered NOFO competition has changed. Project and e-SNAPs applications will now be due September 14th.

All applicants applying for funding under the Unsheltered NOFO should submit the *Unsheltered NOFO Project Application*, using these detailed instructions as your guide.

Special Instructions: Tenant Based Voucher PSH Project Applications

Applicants submitting PSH projects that utilize tenant-based vouchers under the Unsheltered NOFO should pay close attention to these special instructions.

Our CoC's vision for scaling Permanent Supportive Housing (PSH) in Dallas and Collin Counties is to ensure we have sufficient operating subsidies and comprehensive care integrated into all new PSH coming online to effectively meet the needs of people experiencing chronic homelessness. The CoC is currently seeking commitments on **behalf of the system** from our partners to leverage housing and healthcare resources, which is a top HUD and CoC priority (as outlined in our FY 2022 CoC Ranking Policy). This includes securing the following resources that can be paired with CoC-funded case management in PSH projects applied for through the Unsheltered NOFO:

- Tenant Based Vouchers (TBV)
- Comprehensive supportive services teams (funded through healthcare resources) that can be integrated with PSH case management

Applicants for PSH projects who wish to utilize the tenant based vouchers (TBV PSH Projects) and integrated healthcare service teams described above should follow these special instructions.

1. Pay attention to the detailed instructions related to each question below. TBV PSH Projects will not be required to submit information related to project budgets, as this information will not be available until the CoC has secured the above resources.
2. Projects will be reviewed and ranked by the CoC's Independent Review Committee (IRC).
3. TBV PSH Projects selected by the IRC to be included in the CoC's Unsheltered NOFO Consolidated Application, will receive specific information about the number of tenant-based vouchers and the integrated services team available for the project. This information will allow applicants to finalize project and budget details in eSNAPS applications. The information provided to applicants will be based on the final amount of housing/healthcare resources that are leveraged.
4. **TBV PSH Projects** are still required to submit their e SNAPS application with their Unsheltered NOFO New Project Application, however projects only need to submit information for **PH-PSH Part 3: Project Information**.

Section 1: Effective Program Design

1. Provide a description that addresses the entire scope of the proposed project. (0 to 5 points)
 - a. Copy language from eSNAPS application (Unsheltered NOFO: Question 1.a)
 - b. **TBV PSH Projects**: Indicate willingness in utilizing the tenant based vouchers or the integrated services teams that are being leveraged on behalf of the system. The integrated services approach uses healthcare resources to fund multidisciplinary teams that can provide comprehensive care (primary health, behavioral health, mental health etc) and are integrated with CoC funded case management.
 - c. Include how the proposed project is consistent with the CoC Plan to Serve Individuals and Families Experiencing Homelessness with Severe Service Needs (Refer to New Project Orientation Slide '*Significantly Reducing Chronic Unsheltered Homelessness in Dallas and Collin Counties: CoC Plan for Serving Individuals and Families Experiencing Homelessness with Severe Service Needs*').
2. Summarize how the type of housing and services proposed (with CoC and other funding sources) will help program participants quickly obtain and retain permanent housing. (0 to 5 points):
Limit 700 words
 - a. Provide a description of the scope of the project including the target population(s) to be served, project plan for addressing the identified housing and supportive service needs of program participants (with CoC or other funding sources), and the strategies that will help participants quickly obtain and retain permanent housing.
3. Describe how eligible program participants will be assisted to obtain benefits of mainstream health, social, and employment programs. (0 to 5 points): Limit 700 words
 - a. Describe how this project will help program participants obtain the benefits for which they are eligible. (e.g. Medicare, Medicaid, SSI, Food Stamps, local workforce development agencies etc). Additionally, if you will coordinate with other partners, include their role in meeting this criterion.
4. Explain how the project will utilize a Housing First Approach. (0 to 5 points): Limit 700 words
 - a. Provide a description of the Housing First practices that will be employed, with specific details about how the project will ensure there are:
 - No preconditions for entry into the program.
 - No barriers to housing such as denying program entry due to criminal records (with exceptions of restrictions imposed by law), lack of income, or active substance use.
 - No termination of project participants for lack of participation in services or compliance with rules outside of standard lease terms.
 - Provide examples that illustrate experience utilizing a Housing First approach.

Section 2: Financial Management Capacity

5. Describe the organization's experience in effectively administering federal funds or other public or private funding. (0 to 5 points): Limit 700 words

- a. Provide examples that demonstrate experience with issues such as timely reimbursement of subrecipients, regular drawdowns, timely resolution of monitoring findings, and timely submissions of required reporting on existing grants.
6. Does the most recent agency audit demonstrate there were no unresolved material findings? (0 to 5 points): Limit 500 words
 - a. Attach the most recent agency audit, management letter, and response to management letter.
 - b. Provide comments related to any material or unresolved findings reported.

Section 3 - System Performance Improvement

7. Describe how the project will measure effectiveness and contribute to improvements in the CoC's overall system performance. (0 to 5 points): (Limit 700 words)
 - a. Identify performance measures, anticipated outcomes, and the process for evaluating project effectiveness.
 - b. Provide information about how the project will contribute to overall improvement in the CoC's system performance measures.
8. Provide justification for project costs and cost effectiveness (0 to 5 points): (Limit 700 Words)
 - a. **TBV PSH Projects should NOT answer this question. Please put N/A.**
 - b. Include info from E-Snaps, total units [4b], Summary Budget [6e]
 - c. Using total project costs requested and total households to be served, provide the cost per household expected for the project. (Total households annually / total annual project cost = cost per household).
 - d. Provide further narrative to justify cost per household and cost effectiveness.
9. Describe the experience of the applicant in assisting households to become stably housed and effectively carrying out the activities proposed. (0 to 5 points): (Limit 700 words)
 - a. Provide examples that illustrate experience such as working with the target population(s), developing and implementing relevant program services, identifying housing units, etc.

Section 4 - Timeliness

10. Describe the plan for prompt implementation of the project (0 to 5 points). (Limit 700 Words)
 - a. Demonstrate how the program will begin housing people as quickly as possible. (HUD encourages projects providing rental assistance to begin within 12 months of award, and no later than 24 months).
 - b. Include a schedule of activities for the first 180 days after grant award.

Section 5 - Promoting Equity and Inclusion

11. Detail the applicant's strategy to identify and address racial disparities in program outcomes. (0 to 10 points). (Limit 700 Words)
12. Detail the applicant's strategy to provide culturally appropriate services (0-10 points) (Limit 700 words)
 - a. Examples include hiring people with lived experience of homelessness to deliver and design services, ensuring service delivery teams are diverse and representative of the people the agency is serving, partnering with agencies who serve people from underserved communities, etc).
13. Specify what anti-discrimination policies the organization will implement related to serving LGBTQ+ individuals. (0 to 5 points). (Limit 700 Words)
 - a. Include specific policies from the organization's handbook.
 - b. Describe how your policy aligns with the CoC Non-Discrimination Policy related HUD's *Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identity Rule* (Page 74) <https://mdhadallas.org/wp-content/uploads/2019/03/TX-600-CoC-Policies-and-Procedures-approved-3-29-19.pdf>
14. Describe how the applicant will integrate people with lived experience of homelessness into the design and delivery of services. (0 to 10 points). Limit 700 Words.
 - a. Provide a description of the ways the agency will include people with live experience of homelessness in project decision making, planning, improvements, and implementation.

Section 6 – Coordination

15. Detail the applicant's existing partnerships that will be used to integrate program participants into housing. (0 to 5 points). (Limit 700 Words)
 - a. Describe current partnerships that can be leveraged for this new project (e.g. furniture vendors, food banks, healthcare, etc.)