

User Login

Logging in for the first time:

Please note, the preferred browsers are Google Chrome and Firefox. Internet Explorer should not be used; however, Microsoft Edge is acceptable.

- 1. Be sure you are on the correct url.
- 2. Enter your username which is your email address.
- 3. Enter the temporary password assigned to you.
- 4. You will be forced to create a new password. (Need password requirements)

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Recovery Information

Once logged in, you will want to setup your recovery information. This will allow you to reset your password in the event you forget it.

1. Click on the "Review it now" link located in the top right of the screen.

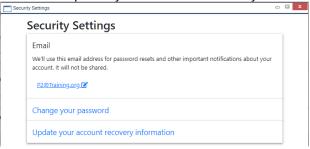
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Home	🕇 🕅 ClientTrack 🛒 💷	Search Q				Carl Falconer (Training) Hel	lp Sign
Dashboard	Carl Falconer				A Please review your recovery information		
D Recent	Metro Dallas Homeless Alliance HMIS: H	MIS Programs			Your recovery information is used to recover you Review it now	ar account if you forget your pa	assword.
Ay ClientTrack	K Welcome Carl Falconer				neven t ton		G
BNL Foundation	Metro Dallas Homeless Alliance New						
Bulletin Board	Metro Dallas Homeless Alliance New	5					
Chronic Homeless Status	Welcome to ClientTrack. To create the news	to be displayed here, click the Edit Org N	iews option in the upper right hand corner of	this area.			
Chronic Homeless Status	Current Program Enrollments						
Recent							
Active Cases	ProgramName				Ca	ses C	Olients
Current Enrollments	ABC - Apartments #2(inactive)					2	2
Current Enrollments w/ Most	ABC - Apartments (inactive)					2	2
Recent Assessment	Agape - Housing4Hope					1	1
Quick Services - Multiple	ASD 2 - Hillcrest House (PSH)					4	4
Clients	Blake's House Transitional Housing					1	1
A My Information	City House - Crisis Calls (Non HMIS)					1	1
🏯 My Team	City House - MFH-CPS (Non HMIS) City House - Prescreen My Friend's Hous	e (Inactive				1	-
Change My Password	City House - Transitional Living Program					1	1
Change My Password Paused Operations	CoD 2 - Homeless Outreach (INACTIVE)					1	1
My Submitted Issues	My Case Assignments						-
				ecords found.			
	Client Name 🔺	Begin Date 📥	End Date 🛎	Program 🔺		Enrollment.CaseID A	

2. Enter your password.



Security Settings	X
Security Settings	
Please enter your password to verify your identity	
Submit	

3. Click "Update your account recovery information".



Create a question and enter the answer to that question. This question and recovery answer are only for you and should not be shared.
Security Settings

Security Settings	
Email	
We'll use this email address for p account. It will not be shared.	assword resets and other important notifications about your
Email Address	P2@Training.org
	Update
Change your password	
Update your account rec	overy information
	'll be asked your security question to verify your identity. For a way that is case-sensitive and cannot be retrieved.
Question	
Answer	
	Update

Be sure to sign out using the Sign Out button located in the top right corner when you are not using the system.